



28.04.26

Dear parents/carers of Year 13 students,

Re: Essential information for Year 13

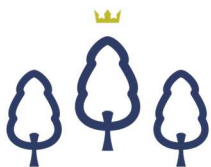
The summer public exam season is fast approaching and so we wanted to update you with some key information relating to attendance, exams, UCAS, results' day and the Summer Prom:

1. Year 13 attendance

- All Year 13 lessons will continue through to May half-term. Unless they are in an examination, all students are expected to attend all lessons and form period until Friday 22nd May 2026.
- Detailed lesson-by-lesson revision schedules have been shared with students by each department.
- To ensure that they benefit from these targeted revision sessions and achieve their full potential in the summer exams, it is crucial that all students maintain 100% attendance to lessons until half-term.
- During the half-term break, a number of departments are planning to run targeted revision sessions. Details of these sessions will be communicated directly to students.
- After May half-term, from w/b 1st June, students will be on study leave for the remainder of the public examination period.
- Prior to each exam, however, some departments will be offering masterclasses/booster sessions to provide students with important last-minute guidance and key reminders around exam technique. Attendance to these sessions, which will take place Period 3 (before a PM exam) or Period 5 (before an AM exam the next day), is compulsory for students not otherwise in exams at that time.
- Students who have been identified as academic causes for concern, are required to continue to attend school and undertake supervised revision in the Year 13 study centre through to the end of the public exams on Thursday 18th June.
- For students studying BTEC qualifications, the end of school year date is Friday 26th June. Students are required to continue to attend lessons until this date, in order to ensure that all coursework is completed to the highest possible standard.

2. UCAS update

As previously communicated, we are really pleased with the many fantastic university offers students are receiving, and the vast majority have now received all of their offers. Other students have also received offers for apprenticeships and degree apprenticeships, which is also really good news. With key deadlines looming, it is imperative that students complete all administrative tasks before the start of the summer exam season, so that they may maintain their focus on exam preparation only.



Replying to university offers – deadlines:

- If you receive your last decision on or before 13 May 2025, your reply date is **6 June 2026** (except if you're using Extra to find a place). For students receiving decisions later, the deadline to reply is 22 July 2026 (including Extra choices). Further information is available on the UCAS website [here](#).

Student finance:

- The recommended deadline for applying for student finance is **15th May**. Further information on eligibility and how to apply is available on the .gov.uk website [here](#) and [here](#).

Student clearing:

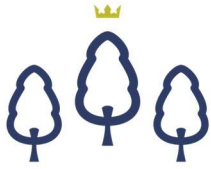
- Further information on the clearing process is available on the UCAS website [here](#) and the Complete University Guide [here](#).

For those students interested in exploring other progression routes such as apprenticeships, we will continue the weekly emails up until the start of the exams season and they should be checking out the latest opportunities on the [BSF Padlet](#). Once exams are finished, we will resume this support, as and when needed. Furthermore, all students have access to the BHS Careers Advisor, Ms Brissett-Bailey. Any student wanting to book an appointment should speak to their Head of Year.

3. Summer exam season

- Year 13 students have all been given their **individual exam timetables**, which they must check very carefully for errors and report to the Exams teams any issues they find.
- Students must read and familiarise themselves with the [Information For Candidates](#) as well as our Trust [Examinations Malpractice Policy](#).
- Students must arrive at least **15 minutes early** for each exam to ensure a calm and prepared start; they must be in full school uniform including wearing their ID/lanyard for every exam.
- Students must go straight to the **changing rooms** on the **upper site**, which in summer is used exclusively as a secure location for storing valuables (although our advice is always to keep high value items at home as they are brought in at the owner's risk). The exception is for the smaller group of students who should report to SF12 ahead of sitting in SF13-15 for their exam.
- If a student has any issue in an exam, it is their duty to **alert a member of the invigilation team** so that the appropriate response can be made in a swift manner. Flagging up issues after the exam has finished leaves the school with few options.
- Please also note the exam boards have reserved **Wednesday 24th June 2026 (all day) as a contingency date**. All students must be available for exams on that day if needed.
- Once study leave has started w/b 1st June, students are only permitted to study in school if they sign in and out of Sixth Form Reception or the KS4 Study Centre/Library and must be in full sixth form dress. They must base themselves in the main Study Centre next to KS4 reception but must have signed out by 4.00pm daily.





- Once the exam season is up and running, it is important that Year 13 students continue to maintain good life and study habits, with a focus on their physical and mental health. Useful guidance from Ofqual for student and parents can be accessed and [here](#).

4. Illness and absence from exams

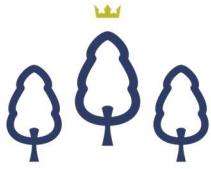
- In the case of illness on the day of an exam it is strongly advised that the students attend if at all possible;
- If there are extenuating circumstances that mean the student will arrive late to an exam, prompt contact with school is vital.
- please contact the school if there are any issues of this nature by calling the school on 020 8551 4954 in good time or via sixthformabsence@bealhighschool.co.uk.

5. Special consideration

- It is the student's and/or their parent/carer's responsibility to inform the school of any issues faced by the young person during the exam period in a timely manner by emailing Mr Baker via admin@bealsixthform.co.uk.
- Special consideration is awarded to a candidate who has temporarily experienced significant illness, injury or some other event outside of their control at the time of their public exam. It is applied when the issue has had a material effect on a student's ability to sit an assessment or demonstrate his/her usual level of attainment in assessment.
- Further information from JCQ about special consideration can be read [here](#).

6. A level results day

- Results will be emailed to all students from **8.00am onwards on Thursday 13th August 2026** via their school email address. Email accounts for students who leave Beal will be active until October 2026.
- If students are overseas, they will need to notify the admin team by **July 17th** so we can organise for remote access to be secure.
- Please note – these results can take up to an hour to be disseminated so all students are encouraged to come to school in person to collect their results from 8am (KS3 Sports Hall – lower site).
- Staff will be available on results day to support with university admissions, clearing and post-exam services such as appeals or script re-calls.



7. Leavers' Assembly and Summer Prom 2026

- On Friday 22nd May, students will meet in the KS4 hall at the start of Period 3 for an extended **Leavers' Assembly**. This is an opportunity for students to remember and celebrate their time at BHS. After the assembly, there will be the opportunity for students to have a group photograph before departing from school Period 4 for the half-term break.
- We are really looking forward to hosting our fourth annual Year 13 Summer Prom at school on **Wednesday 24th June 2026**. The students will have just finished all of their exams and they certainly deserve to celebrate with their friends and teachers.
- This year's highlights will include an LED-lit dancefloor, DJ, retro photobooth, freshly baked pancakes, chicken wings, bubble tea and an ice-cream van.
- Tickets for the Proms cost £10 each and are available to purchase via Parent Pay. Students wishing to attend the Prom must pay by **Friday 6th June**.

8. Other key information:

- Students must ensure all laptops, lanyards and any other borrowed school equipment are returned to the sixth form reception by **Friday 3rd July**, as well as any school debts on ParentPay/canteen account resolved. Failure to do so could result in a delay in results distribution/certificates.
- Exam certificates will be ready for collection in early December when students will be invited back in for a celebration afternoon.
- We would love to keep in touch with all students via our Beal Alumni group – they can sign up today at <https://www.futurefirsthub.org.uk/register/bealhighschool>

Finally, I would like to take this opportunity to wish Year 13 students the very best with their exams; I have every confidence that their hard work and preparation will pay dividends. We look forward to continuing to support them throughout the exam season and then celebrating with them and their families on the 13th August!

Yours faithfully

Mr S Baker
Vice Principal/Head of BSF